2002

Literary Managers and Dramaturgs of the Americas
Brochure, June 13-16, 2002

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Accommodation

On-Campus Accommodation
Participants have three accommodation options at Simon Fraser University. Located at the west end of campus, townhouse units and dormitory accommodation are a 10-15 minute stroll from the conference venue.

Townhouse Quads (Single Rooms)
Rate: CDN $40/room/day + 7% GST = CDN $46
Townhouse units sleep four per unit. Each townhouse has four single bedrooms (two on the second floor, two on the third floor), and a ground level kitchen and living room. Each bedroom has a single bed supplied with linens, duvet, pillow, and a towel set. Bed-making and towel exchange daily.

(Notes: The rooms in these units are not wheelchair accessible.)

McTaggart-Cowan Hall (Single Rooms)
Rate: CDN $26/night + 7% GST = CDN $29.90
A traditional style co-ed dormitory residence. Each single room has a single bed, desk, chair, wardrobe closet, and small fridge. Rooms are provided with a set of towels, linens, duvet cover, and pillow. Towels are exchanged every other day.

At opposite ends of the hall, there are separate men and women’s washrooms that are shared by all guests; there is also one private bathroom, and one private shower.

Wheelchair accessible.

McTaggart-Cowan Hall (Twin Rooms: only 8 available)
Rate: CDN $45/night + 7% GST = CDN $51.75
Twin rooms contain two single beds, desk, wardrobe closet and a large fridge. All other features are the same as the McTaggart-Cowan single rooms (described above).

Check-in and Parking Information
Guests staying on campus should check-in directly at McTaggart-Cowan Hall. Check-in time is from 3:00 p.m.–12:00 midnight on day of arrival. Check-out time is 11:00 a.m.

Upon arrival, each guest will be given one front door key and one room key. Replacement for lost keys is CDN $30. Parking can be arranged at check-in: CDN $3.50/day/vehicle.

Payment, Cancellation and Refunds
Reservations must be guaranteed by paying one night’s deposit per room. Those guests who cancel their room reservation in writing prior to May 31 will receive a full refund. There are no refunds for cancellations after this date or for participants who arrive late, depart early or do not show.

Payment can be made by cheque, MasterCard, VISA or cash. Cheques should be made payable to Simon Fraser University.

Reservations must be received by Simon Fraser University.

Off-Campus Accommodation
Simon Fraser University is located at the top of Burnaby Mountain which is located approximately one hour by bus and 30-40 minutes by car from Vancouver. There are no facilities other than campus buildings on the mountain.

Delegates who want to stay off campus at either of the two hotels listed below will either need a car or should be prepared to walk to the Lougheed Mall bus station (approximately a 5-10 minute walk from the two hotels listed below) and then take a bus up the mountain (a journey of approximately 20 minutes).

All rates quoted are exclusive of 8% hotel tax and 7% GST. Rates may be subject to change.

Best Western Coquitlam Inn Convention Centre
319 North Road, Coquitlam, B.C. V3K 3V8
Telephone toll free 1-800-668-3383 or 604-931-9011; fax 604-931-7298.
coquitlam_inn@bc.sympatico.ca
www.bestwesterncoqinn.com
Cost: CDN $89 single/double occupancy + 8% hotel tax and 7% GST.

Executive Plaza Hotel & Conference Centre
405 North Road, Coquitlam, B.C. V3K 3V9
Telephone toll free 1-888-433-3932 or 604-936-9399; fax 604-937-4577
Web site: www.executiveinnhotels.com
Cost: Deluxe room $95 single/double occupancy + 8% hotel tax and 7% GST.

Executive Plaza Hotel offers a complimentary shuttle service within the Tri-City area (including Simon Fraser University). However, we do not recommend that you count on this service to transport you to/from the university.

Figuring out the taxi fare from the airport to Simon Fraser University
University is approximately $50, $30 from Downtown Vancouver, and $12 from nearby hotels. Travel time to the university from the airport takes about 45 minutes to an hour, Travel time from Vancouver to the University takes about 30-40 minutes by car.

Payment, Cancellation and Refunds
Reservations must be received by Simon Fraser University.

To make reservations, contact:
SFU Guest Accommodation Services
Telephone 604-291-4503
Fax 604-291-5598
confacom@sfu.ca
www.sfu.ca/conference-accommodation

Disclaimer
The LMDA and Simon Fraser University will accept no liability for personal injuries sustained by or for loss or damage to property belonging to conference participants and their guests either during or as a result of the conference.

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Simon Fraser University
Burnaby, British Columbia
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